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| Rover Personal Development Plan 2012-13Name: Jennifer Smith Date : 9/8/2012 |
| What’s on my plate? Full-time job at Libra National Inc as Quality Management Coordinator President of the Rover Crew Girlfriend/friends/family |
| Relevant Discussion & Insights with my Mentor  * Making a positive impact in the community is very important to me. I see this crew as a place where I can make a difference and also a place where I can learn and hone the skills that I need to make an impact. Leading a group of people is also a way to make a difference, too. * Key to achieve our business plan goals is to make sure we are working effectively as a team * One way to motivate team lead is to bring up the KPIs / targets |
| My S.M.A.R.T. Goals and Objectives  1. Stay focus for 8 hours at work and 3 hours at crew business on a weekday    1. Sleep before 12am on all Sundays to Thursdays    2. Exercise 3 times a week    3. Have at least 1 portion of vegetable and 1 fruit each day 2. Deliver a concise message or tell a vivid story, with good choice of word, appropriate tone, grammatically correct and no mispronunciation.    1. Learn one word a day    2. Write a journal on every weekday    3. Practice annunciation 3 times a week by reading an article    4. Tell a 2-minute story to someone everyday 3. Meet all the KPI’s in the 2012/13 business plan    1. Weekly follow up and monthly meeting with all department heads    2. Quarterly review to ensure we are on track |
| Signatures Jennifer Smith 2012-09-17  John S. L. Chow 2012-09-17  Mentee : Mentor |

